

Veronica Minchau

PO Box 1505

Hanna, AB T0J 1P0

403-854-0313

minchauv@gmail.com

November 11, 2014

To whom it may concern:

I am writing in response to the link given on your website for job inquiries. After reading the jobs available, I feel that with my passion for animals and my dedication to their welfare that I would be an asset to a feedlot operation. I am currently enrolled in my first year of the Animal Health Technologist program at Olds College.

I would bring to your company a broad range of skills, including:

- Willingness to learn
- Adaptability
- Team work skills
- Dedication

I would welcome the opportunity to further discuss this position with you. If you have questions or would like to schedule an interview, please contact me by phone at 403-854-0313 or by e-mail at minchauv@gmail.com I have enclosed my resume for your review, and I look forward to hearing from you.

Sincerely,
Veronica

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(403)854-0313
minchau@gmail.com

Veronica Minchau

Career Objective

Applying for a summer position at Highway 21 Feeders.

Skills & Abilities

- » Adaptable - Able to adapt and change to many different types of situations
- » Committed - Committed to getting the job done correctly, open to constructive criticism, on time, and reliable
- » Hard-working - Works hard to meet or rise above any standards set.
- » Independent - Independent in dealing with situations, not relying on others
- » Professional - Maintain a professional appearance and attitude

Education

- | | |
|-------------------------|---------------------------------------------------------------------------------|
| Sept. 2013 - June 2014 | J. C. Charyk Hanna High School
12
Hanna, Alberta |
| Sept. 2014 – April 2015 | Olds College
Animal Health Technology, 1 st year
Olds, Alberta |
| | » Currently enrolled in Animal Health Technologist 1 st year |

Work Experience

- | | |
|-------------------------|------------------------------------------------------------------------------------------------------------------------|
| July 2014-Aug. | Receptionist
Valley Veterinary Clinic
Hanna, Alberta |
| | » Opened and closed the Clinic, checking in patients, animal restraint, cleaning, processed payments, customer service |
| Jan. 2014 - Present | Cashier
Freson Bros Hanna
Hanna, Alberta |
| | » Greet customers, scan grocery items, bag purchases, and process payments |
| Sept. 2013 - Sept. 2013 | Ranch Hand
Shiloh Cattle Company
Craigmyle, Alberta |
| | » Halter breaking, grooming and bathing show cattle |
| Jan. 2010 - Jan. 2013 | Babysitter
Lee and Kara Rees
Hanna, Alberta |
| | » Prepared meals for the children, ensured their homework and chores were completed and cleaned |

up the house

July 2011 - Aug.
2013

Visitor Information Attendant – Summer Position
Hanna Visitor Information Center
Hanna, Alberta

» Opened and closed visitor center, served food,
processed payments, provided information to visitors

Volunteer Experiences

Oct. 2005 - June
2014

4-H
Volunteer
Hanna, Alberta

» Various community services, cleaning up a park for
winter, setting up for the rodeo craft show, sewing
quilts for the SPCA and the Children's Hospital

Aug. 2011 - Aug.
2011

Hanna Redeemer Lutheran Church
Leader
Hanna, Alberta

» Helped the children with arts and crafts, and
cleaned up after them

Awards & Certificates

- » 4-H Club Public Speaking (Feb. 2014)(Feb 2012)
- » Curling Provincial Bronze Medal (Feb. 2012)
- » Curling Zone Gold Medal (Feb. 2012)
- » Bronze (2008), Silver(2009), Gold(2011) 4-H Awards of Excellence

Hobbies & Interests

Caring for Farm Animals, Gardening, Sewing

Extracurricular Activities

4-H Club, Curling, Lead on the Olds College Broncos Ladies Curling team