



# JOB DESCRIPTION - SHORT

## Pen Rider/ Pen Checker

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### **What is a Job Description?**

A job description defines the responsibilities, competencies, education, experience, knowledge, and other requirements for success in a position.

Approved Date: [Insert Month, Year]  
Reviewed Date(s): [Insert Month, Year]

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For more information, please visit the ACFA website, <http://www.cattlefeeders.ca/>



## POSITION

## PEN RIDER / PEN CHECKER

**Department/Team**

[Insert department or team the position belongs to]

**Supervisor/Manager**

[Insert position name of Supervisor/Manager]

**Location**

[Insert location of site]

**Term of Work**

[Insert whether work is seasonal, permanent, full-time, part-time]

## POSITION PURPOSE

State the nature of the position, why it exists, and how it helps the organization achieve its goal(s).

A Pen Riders / Pen Checkers maintains the health and welfare of cattle and performs disease and pest prevention activities; moves cattle from one location to another on the farm or off-site; handles a horse to move, separates and sort cattle; operates farm equipment, tools, and technology during all phases of production.

## COMPANY DESCRIPTION

Describe the nature of your company, its goals, values and mission statement.

## MAIN RESPONSIBILITIES

List key responsibilities for the position.

- Maintain health and welfare of cattle and perform disease and predator prevention activities.
- Move cattle from one location to another on the farm or off-site.
- Handle a horse to move, separate and sort cattle.
- Operate farm equipment, tools, and technology during all phases of production.

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## COMPETENCIES

List the competencies required to perform the position.

## FARM EQUIPMENT AND MACHINERY

List the tools and equipment used by the position and the frequency of use. Include protective gear or uniforms if required.

- Personal Protective Equipment (PPE)
- Safety equipment

### EQUIPMENT:

Cattle handling equipment

Animal husbandry Equipment

General farm equipment

## WORKING CONDITIONS

List the working conditions related to the job.

- Outdoors under various weather conditions
- Physically demanding

## TRAINING/EDUCATION AND WORK EXPERIENCE

List any training requirements and the minimum required level of education to perform the position. Include recommendations if applicable. State whether previous work experience is required.

### TRAINING/EDUCATION:

On-the-job training will be provided. Previous training is desirable.

### EXPERIENCE:

Previous/extensive relevant farm experience is required.

## QUALIFICATIONS

List certificates, licenses, or other professional designations necessary to perform the position. Include recommendations if applicable.

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## LANGUAGE

List the language(s) requirements for the role, including both oral and written communication.

- English

## DRIVER'S LICENSE

State the type of license required for the role.

## REMUNERATION

List the remuneration available for the position.

Hourly wage: \$ per hour

## BENEFITS

List the benefits available for the position.

Benefit package:

## OTHER

List other requirements of the job.

Provide own transportation

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