JOB DESCRIPTION - SHORT

Pen Rider/ Pen Checker

**What is a Job Description?**

A job description defines the responsibilities, competencies, education, experience, knowledge, and other requirements for success in a position.

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| POSITION | PEN RIDER / PEN CHECKER  |
| Department/Team | [Insert department or team the position belongs to] |
| Supervisor/Manager | [Insert position name of Supervisor/Manager] |
| Location | [Insert location of site] |
| Term of Work  | [Insert whether work is seasonal, permanent, full-time, part-time] |

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| **POSITION PURPOSE** |

State the nature of the position, why it exists, and how it helps the organization achieve its goal(s).

A Pen Riders / Pen Checkers maintains the health and welfare of cattle and performs disease and pest prevention activities; moves cattle from one location to another on the farm or off-site; handles a horse to move, separates and sort cattle; operates farm equipment, tools, and technology during all phases of production.

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| **COMPANY DESCRIPTION** |

Describe the nature of your company, its goals, values and mission statement.

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| **MAIN RESPONSIBILITIES** |

List key responsibilities for the position.

* Maintain health and welfare of cattle and perform disease and predator prevention activities.
* Move cattle from one location to another on the farm or off-site.
* Handle a horse to move, separate and sort cattle.
* Operate farm equipment, tools, and technology during all phases of production.

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| **COMPETENCIES** |

List the competencies required to perform the position.

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| **FARM EQUIPMENT AND MACHINERY** |

List the tools and equipment used by the position and the frequency of use. Include protective gear or uniforms if required.

* Personal Protective Equipment (PPE)
* Safety equipment

**EQUIPMENT:**

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| Cattle handling equipment | Animal husbandry Equipment |
|  General farm equipment |  |
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| **WORKING CONDITIONS** |

List the working conditions related to the job.

* Outdoors under various weather conditions
* Physically demanding

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| **TRAINING/EDUCATION AND WORK EXPERIENCE** |

List any training requirements and the minimum required level of education to perform the position. Include recommendations if applicable. State whether previous work experience is required.

**Training/Education:**

On-the-job training will be provided. Previous training is desirable.

**EXPERIENCE:**

Previous/extensive relevant farm experience is required.

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| **QUALIFICATIONS** |

List certificates, licenses, or other professional designations necessary to perform the position. Include recommendations if applicable.

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| **LANGUAGE** |

List the language(s) requirements for the role, including both oral and written communication.

* English

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| **DRIVER’S LICENSE** |

State the type of license required for the role.

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| **REMUNERATION** |

List the remuneration available for the position.

Hourly wage: $ per hour

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| **BENEFITS** |

List the benefits available for the position.

Benefit package:

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| **OTHER** |

List other requirements of the job.

Provide own transportation